

## **SL 2014 – 120 Report Warren County Health Department**

### **Part 1A: On-Site Water Protection: Standardized Certain Regulatory Review Procedures**

Reference Session Law 2014-120, Section 29. (b).

Background: Warren County Health Department Environmental Health Program or Section, reviews submitted on-site wastewater system applications which are less than 3000 gallons per day. Any application greater than or equal to 3000 gallons per day or Industrial process wastewater is referred to the On-Site Water Protection Branch (OSWP) for state review.

- I. Warren County Health Department Environmental Health Program or Section reviews application for On-Site Wastewater less than 3000 gallons per day by meeting the applicant on the desired site and evaluates the site in accordance with the State .1900 On-Site Wastewater Sewage Rules.
  - A. This process includes performing a soil evaluation based on the .1900 On-Site Wastewater rules for site suitability.
  - B. Once site is determined to meet rules, Environmental Health Staff perform On-Site Wastewater System layout on the property and then an Improvement Permit is issued followed by the Construction Authorization which allows the applicant permission to have the system installed on the property or site.
  - C. Once the On-Site Wastewater System has been installed, Warren County Health Department Environmental Health Section or Program performs an inspection of the system and an Operation Permit is issued allowing the applicant and/or property owner to begin using the On-Site Wastewater System.
- II. Warren County Health Department Environmental Health program frequently consults with State Regional Environmental Health Specialist for all sites that are difficult to evaluate and thus require further expertise. This process ensures that the applicant receives the best professional services with expert knowledge ensuring that their application receives a complete evaluation.
- III. All applications for Industrial Processed Wastewater or applications greater than 3000 gallons per day are referred to the On-Site Water Protection Branch (OSWP) which in turn works conjunctively with Warren County Health Department Environmental Health program.

**Part 1B: Food Protection and Facilities: Standardize Certain Regulatory Review Procedures**

Reference Session Law 2014-120, Section 29. (b).

Background: Warren County Health Department Environmental Health Program conducts plan reviews for local Food Protection Establishments once such requests are submitted by application.

- I. Once applicant submits plan review request for local establishment, Environmental Health Staff meet applicant on site to review plans and answer any questions possible. Applicant is typically met within 24 hours of application submittal.
- II. All chain facilities are reviewed by State Food & Lodging Plan review staffs who in turn inform Warren County Health Department Environmental Health Staff of the results of their review. Health Department Staff make frequent visits during the construction process to ensure work is being performed in accordance with the approved plans.
- III. Warren County Health Department Environmental Health Department frequently consults with Food & Lodging Regional Environmental Health Staff to ensure quality plan review services are being provided to meet applicant's needs.

**Part 2A: On – Site Water Protection Informal Internal Review Process and Procedures to Develop and Maintain a List of Review Engineers**

Reference Session Law 2014-120, Section 29. (c).

- I. Warren County Health Department Environmental Health Program references the On – Site Water Protection Branch (OSWP) website when applicants request a List of Review Engineers.
- II. Warren County Health Department Environmental Health program does not have specific local procedures for Informal Internal Review of On-Site Water Protection projects.

**Part 2B: Food Protection and Facilities Informal Internal Review Processes and Procedures to Develop and Maintain a List of Review Engineers**

Reference Session Law 2014-120, Section 29. (c).

- I. Warren County Health Department Environmental Health Program does not have specific local procedures for Informal Internal Review of Food Protection and Facilities projects.

- II. Warren County Health Department Environmental Health Program refers applicants to **(15A NCAC 18A. 2676)** and the Food Protection and Facilities website and State Plan for a list of private sector engineers qualified to perform these reviews.
- III. Warren County Health Department Environmental Health Program frequently works with Food & Lodging Regional Specialist when applicant's have questions related to these procedures to ensure that applicants are provided with the best knowledge possible.

**Part 3A: Onsite Water Protection Review of Working Job Titles**

Reference Session Law 2014-120, Section 29. (h).

- I. Warren County Health Department currently works with Warren County Human Resources office and the State Office of Human Resources when reviewing job titles of On – Site Water Protection employees with job duties including review of Regulatory Submittals.
- II. Warren County Health Department Environmental Health Programs currently has Zero employees with the term “engineer” in their working job title.
  - A. Currently Warren County Health Department Environmental Health Program is not proposing any title revisions within the program.
  - B. The current job titles of Environmental Health Supervisor and two Environmental Health Specialists titles will remain current with no changes.

**Part 3B: Food Protection and Facilities Review of Working Job Titles**

Reference Session Law 2014-120, Section 29. (h).

- I. Warren County Health Department currently works with the Warren County Human Resources office and the State Office of Human Resources when reviewing job titles of Local Food Protection and Facilities employees with job duties including review of Regulatory Submittals.
- II. Warren County Health Department Environmental Health Program currently has Zero employees with the term “engineer” in their working job title.
  - A. Currently Warren County Health Department Environmental Health Program is not proposing any title revisions within the program.

- B. The current job titles of Environmental Health Supervisor and two Environmental Health Specialist titles will remain current with no changes.